

EE/CprE/SE 491 WEEKLY REPORT 02: 09/16 - 9/27

Group number: *sdmay20-16*

Project title: *CowChipsForCharity*

Client: *Ken Johnson*

Advisor: *Lotfi ben Othmane*

Team Members/Role:

Ty Bartleson (Game Team Lead & Front End Dev)

Meghna Vaidya (Co-Project Manager & Game/Front End Dev)

Lizzy Li (Game/Front End Dev)

Justin Lee (Admin Panel Team Lead & Back End Dev)

Brandon Bui (Co-Project Manager & Back End/Admin Panel Dev)

Dustin Schultz (Test Engineer & Back End/Admin Panel Dev)

- **Weekly Summary** (*This should be about a paragraph in length.*)
 - Initial contact meeting with client
 - Meeting with project's previous member (Daniel Lev)
 - Established specific roles for team members as stated above

- **Past week accomplishments** (*This should be about a paragraph or two.*)

Five out of six members met with the client on Tuesday to get a better understanding of our project the organizations wants. All members also then met with the previous team's business lead, to gain more of an insight in to the actual technical requirements of the project, and received help from him on how to organize the team and project management issues and tools we would need. We also learnt that there is going to be an admin panel which we will also need to work on.

- **Pending issues** (*If applicable*)

Waiting on relevant transition material to be sent to us so all members can take a look at it, and that will hopefully help further discussions.

- **Individual contributions**

<i>Name</i>	<i>Individual Contributions</i>	<i>Hours this week</i>	<i>Hours cumulative</i>
<i>Ty Bartleson</i>	<i>Established roles and tools</i>	<i>4.5</i>	<i>6.5</i>
<i>Meghna Vaidya</i>	<i>Established roles and tools</i>	<i>3</i>	<i>5</i>
<i>Lizzy Li</i>	<i>Established roles and tools</i>	<i>4.5</i>	<i>6.5</i>
<i>Justin Lee</i>	<i>Established roles and tools, coordinate all meetings</i>	<i>4.5</i>	<i>7</i>
<i>Brandon Bui</i>	<i>Established roles and tools</i>	<i>4.5</i>	<i>6.5</i>
<i>Dustin Schultz</i>	<i>Established roles and tools</i>	<i>4.5</i>	<i>6.5</i>

- **Comments and extended discussion (Optional)**

NA

- **Plans for the upcoming week**

There will be another meeting with Dan so we can update him on the roles and software tools we have decided on, and have him be able to answer any questions we have on the transition material.

- **Summary of weekly advisor meeting (If applicable/optional)**

NA